



## Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, August 11, 2022  
7:00 p.m.  
Via Zoom

### MINUTES

Present: Steve Hearn, Chair  
Gary Austin, Dr. Alex Chun, Dr. Chuck Gatfield, Joani Gerber, Barry Hutton, Ron Lavoie, Dr. Kevin Lefebvre, Kathy Lewis, Joe Looby, Dr. Heather Percival, Tricia Wilkerson, John Wilkinson, Andrew Williams, Ken Haworth, Sue Davey  
Jennifer Rascao, Director Patient Care

Regrets: Kerri Ann O'Rourke, Dr. Nadine Potvin, Kim Ross Jones, Dr. Alistair Smith, Greg Stewart, Deborah Wiseman

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**1. Welcome & Call to Order**

Steve Hearn, Board Chair called the meeting to order, quorum was confirmed and he provided the Land Acknowledgement.

**2. Approval of Agenda**

It was moved by John Wilkinson, seconded by Kathy Lewis:

**THAT the Huron Perth Healthcare Alliance Board of Directors approve the meeting agenda as circulated.**

**CARRIED**

**3. Declaration of Conflict of Interest**

There was no conflict of interest declared by any members.

**4. Minutes of Previous Meetings**

**4.1. June 2, 2022, 2022**

It was moved by Gary Austin, seconded by Tricia Wilkerson:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held June 2, 2022.**

**CARRIED**

**4.2. June 16, 2022 – Organizational Meeting**

It was moved by Kathy Lewis, seconded by Joe Looby:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the Organizational Meeting held June 16, 2022.**

**CARRIED**

## 5. Board Education/Focused Discussion

- Health System Visioning

Andrew Williams shared a presentation on Health System Visioning for the board to engage in a preliminary discussion prior to the session being held with the Huron Perth Healthcare Alliance (HPHA) volunteers on August 24<sup>th</sup>. He reviewed “what we know” and plans being discussed by provincial organizations to develop strategies to address/“fix” health care and address system challenges. It was noted that reviewing population health needs and developing an integrated data repository to share information across providers are important for change to happen. There was robust discussion and agreement that the HPHA has an important and active role to play in influencing decisions and developing strategies for system change to move forward for the short, mid- and long-term. The session on August 24<sup>th</sup> provides an opportunity for the HPHA to inform our communities around our reality and the importance of beginning to influence important system level decisions fundamental to the future of our health care system.

## 6. Consent Agenda

It was moved by Ron Lavoie, seconded by Tricia Wilkerson:

**THAT the Huron Perth Healthcare Alliance Board of Directors approve the August 11, 2022 Consent Agenda that included reports from the:**

- Chief Nursing Executive
- President & Chief Executive Officer

**CARRIED**

## 7. Governance

### 7.1. Board Committee Reports

#### 7.1.1. Governance & Stakeholder Relations Committee

The Governance & Stakeholder Relations Committee met on July 26<sup>th</sup> and Ron Lavoie presented the report included in the agenda package for informational purposes. This included the Board Work Plan for 2022/2023.

It was moved by Ron Lavoie, seconded by Joe Looby:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the HPHA Board of Directors Work Plan for 2022/2023.**

**CARRIED**

#### 7.1.2. Local Advisory Committees

##### Clinton Public Hospital

The Clinton Local Advisory Committee met on June 15<sup>th</sup> and the report was received for informational purposes.

##### St. Marys Memorial Hospital

The St. Marys Local Advisory Committee met on June 21, 2022 and the report was received for informational purposes.

##### Seaforth Community Hospital

The Seaforth Local Advisory Committee did not have quorum for their meeting on June 15<sup>th</sup> and the agenda package was therefore circulated to members for information.

### Stratford General Hospital

The Stratford Local Advisory Committee met on June 22, 2022 and Kathy Lewis presented the detailed report from meeting for informational purposes.

#### **7.1.3. Medical Advisory Committee**

The Committee met on June 23, 2022 and Dr. Kevin Lefebvre presented the report for informational purposes. He referred to the detailed recruitment report attached to the Resources & Audit Committee report and the success in a number of areas to bring new physicians to the organization to replace individuals retiring or relocated.

Dr. Lefebvre shared the process and due diligence that is undertaken to vet and evaluate physicians recruited to the organization and as they move through the credentialing process.

#### **7.1.4. Quality Committee**

The Quality Committee met on July 27<sup>th</sup> and Tricia Wilkerson presented the report included in the agenda package for information. She highlighted the addition of reference to the Huron Perth & Area Ontario Health Team in the revised Committee Terms of Reference with respect to Accreditation and the annual Collaborative Quality Improvement Plan.

#### **7.1.5. Resources & Audit Committee**

The Resources & Audit Committee met on July 28<sup>th</sup> and Joe Looby presented the report pre-circulated. He reported that as at June 30, 2022 the organization had a surplus of \$803k versus a budget deficit of \$1.1m with the variance mainly due to staffing vacancies. The Ministry of health will no longer reimburse for COVID incremental expenses after Quarter 1 with some form of funding to be announced in the future. The year-end forecast reflects a deficit of \$1.5m reflecting the lack of COVID funding Quarter 2 onwards and conservatively projecting vacancy improvement as the year progresses. Capital expenditures year-to-date total \$1.3m with a forecast of \$17.9m. Capital credit facilities are \$9.3m, unchanged from 2021/2022, forecasted to be \$15.6m by year end, approximately \$1m less than plan.

It was moved by Joe Looby, seconded by Barry Hutton:

**THAT the Huron Perth Healthcare Alliance Board of Directors approves the Quarter 1, June 30, 2022 financial statements and associated reports.**

**CARRIED**

Joe provided highlights of the Workplace Health report noting the completion of performance appraisals, sick days and workload complaints are all off target and the turnover rate is concerning. Recruitment challenges continue and the difficult to fill positions in a number of areas are noted in the report.

## **8. HPHA 2022/2023 Commitments to Our Communities**

- **Corporate Quarter 1 Report**

Andrew Williams provided highlights of the detailed Quarter 1 status update which was pre-circulated and presented for informational purposes.

**9. In-Camera Session**

**9.1. Motion to Move to In-Camera Session**

It was moved by Gary Austin, seconded by Kathy Lewis:

**THAT the Huron Perth Healthcare Alliance move in-camera at 8:25 p.m.**

**CARRIED**

**9.2. Motion to Move out of In-Camera Session**

It was moved by Tricia Wilkerson, seconded by Ron Lavoie:

**THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 8:45 p.m.**

**CARRIED**

**9.3. Report from In-Camera Session**

During the In-Camera Session the Board received reports from the Governance & Stakeholder Relations, Medical Advisory and Stratford Local Advisory Committees.

**10. Other Business**

**10.1. Corporate Patient Experience/Engagement Report**

Joani Gerber presented the report that includes updates on surveying and feedback processes, as well as data and response rate stats from May to July 2022. She noted that feedback is tracked and responded to according to policy, and may result in process improvements undertaken by the organization. The Huron Perth Healthcare Alliance has 25 active Patient and Caregiver Partners and will be actively recruiting in the fall.

**11. Directors Comments/Roundtable**

None.

**12. Next Meeting**

The next meeting of the Huron Perth Healthcare Alliance Board of Directors will be held on Thursday, September 15, 2022.

**13. Adjournment**

The meeting was adjourned by the Chair at 8:48 p.m.